

2018 END OF YEAR SCHEDULES

FACTORY / OFFICE CLOSE DATES

Department	Dates
Factory and office close	Thursday, 20 December 2018
Customer service returns (skeleton)	Wednesday, 2 January 2019
Factory returns	Monday, 14 January 2019

STEEL BUILDINGS

Schedule Close	Production Week	Despatch Week
Wednesday, 14 November 2018	Monday, 19 November 2018	Monday, 26 November 2018
*(last window orders for kits to be despatched this year)		
Wednesday, 21 November 2018	Monday, 26 November 2018	Monday, 3 December 2018
**(last window orders for kits to be despatched beginning next year)		
Wednesday, 28 November 2018	Monday, 3 December 2018	Monday, 10 December 2018
Wednesday, 5 December 2018	Monday, 10 December 2018	Monday, 17 December 2018
Wednesday, 12 December 2018	Monday, 17 December 2018	Monday, 14 January 2019
Wednesday, 9 January 2019	Monday, 14 January 2019	Monday, 21 January 2019

*Colour window orders must be placed by 15th November for kits to be despatched week of 18th December

**Colour window orders close 21st November for delivery to Spanbild Factory Site 22nd December. This will be for orders to be despatched for first 2 despatch weeks in January.

GARDEN SHEDS

Scheduled Close	Production Week
Last order to be received for 2018 despatch	Tuesday 18th December 2018
First order to despatch 2019	Monday 14th January 2019

As we get closer to shutdown date and despatch schedules are reaching capacity further reminders will be sent.